

**Beaver Dam Unified School District  
Board of Education Minutes**

**February 20, 2012**

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Marge Jorgensen. Board members present were Bev Beal-Loeck, Kim Darst, Jean Hill, Marge Jorgensen, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Board members absent were Dan Feuling.

President, Marge Jorgensen, led in the Pledge of Allegiance.

Darst moved, Hill seconded, to approve the minutes from the regular meeting on January 16, 2012, as presented.

The motion was adopted by unanimous vote.

Ms. Jorgensen welcomed visitors.

There were no requests from the public to participate in public comment.

Tyjeski, at the request of the President, announced the board may move into closed session following the regular meeting in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discuss the retirement of a teacher and to discuss a specific issue relating to a student. The meeting will reconvene into open session for the possible transaction of business and adjournment.

Tyjeski moved, Beal-Loeck seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Mr. Bill Greymont, Athletics/Activities Associate Principal, presented a request for the High School Boys' Baseball team to participate in a scrimmage at the Metrodome in Minneapolis, MN on March 24, 2012.

Hill moved, Tyjeski seconded, to approve the trip request for the High School Boys' Baseball team to travel to Minneapolis, MN to participate in a scrimmage on March 24<sup>th</sup>.

The motion was adopted by unanimous vote.

Mr. Jesse Peters, Prairie View Elementary School Principal, shared information regarding the 2012 summer school program. The High School and Elementary Schools will have Summer School from June 18 – July 20, 2012 and the DSLA will run from June 11 – June 29, 2012. The Middle School will follow the same dates as the High School.

There was discussion regarding curriculum and interventions.

Mr. Peters explained that highly structured interventions will be run right before school begins. It is in the initial stages and will begin small this year and then be expanded.

There was discussion about the class offerings and the daily schedules.

Mr. Andrew Sarnow, Director of Business Services, provided an update regarding the January student membership count. The enrollment decreased by 42 students from the September count, which is uncommon from other years. It decreased 55 students from last January. Most of the students were out of state transfers. This is less than 1% difference in enrollment and won't impact the mill rate.

Mr. Steve Vessey, Superintendent, requested to table Item 9.4-Open Enrollment Space Availability. The district is waiting for direction from the State on how to certify the number of spaces, especially regarding special education.

Tyjeski moved, Spielman seconded, to change the date of the March regular board meeting from March 19<sup>th</sup> to March 12<sup>th</sup> at 6:30 p.m.

The motion was adopted by unanimous vote.

Mr. Vessey recognized Wayne Nelson for donating funds to replace the basketball rims at the Middle School where his son is a student. The High School Mock Trial team has begun again after an 8-year absence. The team was organized by Kevin Wallace, High School Social Studies Teacher, with local attorneys Maryann Schacht and Michael DeVitt providing the legal guidance for the team. The team finished 2<sup>nd</sup> at a recent competition. The High School Robotics team finished 2<sup>nd</sup> at a regional competition, only a few points from going to Nationals. The team was organized by Franz Zillner, High School Tech Ed Teacher, and engineers from the community. Blake Slayton qualified for State in wrestling and Jan Hanson had two 3<sup>rd</sup> place swimming finishes at State.

Ms. Tyjeski recognized Gary Spielman for his 20 years of service and the award he received at the State Education Convention. She participated in the Reality Check Day at the High School and thanked all of the businesses involved. It was a great experience for all participants.

Ms. Jorgensen said that board members will share information from the State Education Convention at the next monthly meeting.

Mr. Chad Prieve, Chairperson of the Accountability Committee, reported that the committee met on January 23<sup>rd</sup> and received a financial update, which has been sent to all board members.

Board members found the graphs and the quarterly breakdowns very helpful.

Mr. Prieve shared that the committee received a recommendation from the administration to undertake an 18-month rebuild of the district's technology services. The rebuild includes the district's internal infrastructure, all student and staff endpoints and creation of a wireless network across the district. The plan will span three fiscal years and will be completed by September 1, 2013. All funding will be accounted for within current and future yearly budgets.

Prieve moved from the committee to the full board, Tyjeski seconded, the board direct the administration to move forward with the outlined technology improvements to include; a rebuild of the district's technology infrastructure, replacement of student and staff endpoints and to build out a wireless infrastructure across all buildings that will support both student's and staff's ability to utilize personal electronic devices.

The motion was adopted by the following vote: Ayes – Darst, Hill, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. No-None.

Mr. Prieve said the committee discussed a recommendation from administration to purchase a snow/lawn tractor to replace a tractor no longer in use. The committee also discussed the need to develop a replacement cycle for equipment throughout the district.

Prieve moved from the committee to the full board, Hill seconded, to purchase a snow/lawn tractor in the amount of \$13,600.

The motion was adopted by the following vote: Ayes – Hill, Jorgensen, Prieve, Spielman, Tyjeski, Beal-Loeck, and Darst. No-None. Abstained – Panzer.

The next committee meeting will be on February 27<sup>th</sup> at 5:30 p.m. to discuss staffing and food service.

Ms. Bev Beal-Loeck, Chairperson of the Planning Committee, reported that the committee met on January 23<sup>rd</sup> and discussed a process for vehicle replacements and received an update on the math curriculum and how the math alignment is progressing. A meeting has been scheduled for March 1<sup>st</sup> at 5:30 p.m. for the whole board to further discuss feasibility study information, options, and recommendations. The next committee meeting is scheduled for February 27<sup>th</sup> at 7:00 p.m. to discuss a staff handbook and a transportation contract.

Ms. Jorgensen provided an update on the new board policies. The policies have been reviewed and revised by the Ad-hoc Board Policy Committee. The changes have been forwarded to NEOLA. The policies address State Statutes and Federal Guidelines. It was suggested that the first reading be done in March with the noted changes and the final revisions be voted on in April.

Discussion focused on the frequency of policy updates, administrative guidelines, and student/parent handbooks in relation to policies.

Ms. Sharon Bliefenicht, Director of Human Resources, recognized the retiring staff for their service to the district and students.

Panzer moved, Darst seconded, to approve the following retirements/resignations/termination: Katie Marquardt-Early Childhood Teacher Assistant–Prairie View Elementary School (Resignation effective 1/26/12); Joe Posthuma-Custodian-Trenton Elementary School (Termination effective 2/2/12); Sharon Keiser–1<sup>st</sup> Grade Teacher–Washington Elementary School (Retirement effective end of the 2011-12 school year); Anne Schweitzer–Occupational Therapist–Prairie View Elementary School (Retirement effective end of the 2011-12 school year); Paula Loizzo–3<sup>rd</sup> Grade Teacher–Prairie View Elementary School (Retirement effective

end of the 2011-12 school year); and Mary Lynn Geelan–Physical Education Teacher–Prairie View Elementary School (Retirement effective end of the 2011-12 school year).

The motion was adopted by unanimous vote.

Hill moved, Beal-Loeck seconded, to approve the following leave of absence requests: Rusty Meyers–5<sup>th</sup> Grade Teacher–South Beaver Dam Elementary School (Medical leave 3/20/12–4/20/12); Angela Driedric–1<sup>st</sup> Grade Teacher – Washington Elementary School (Medical leave 5/6/12–10/19/12 & Child rearing 10/22/12–1/18/13); Nina Fickes–Vocal Music Assistant–Middle School (Medical leave 1/17/12–end of 2011-12 school year); David Kok–Kindergarten Teacher–Lincoln Elementary School (Medical leave 3/4/12–4/2/12); Angela Brahm–Special Education Teacher–Washington Elementary School (Medical leave 5/2/12–end of the 2011-12 school year); and Laurie Ebert–1<sup>st</sup> Grade Teacher–Jefferson Elementary School (Medical leave 9/26/12–12/10/12).

The motion was adopted by unanimous vote.

Hill moved, Darst seconded, to approve the following appointments: Sam Thornton–2<sup>nd</sup> Grade Teacher–Washington Elementary School (LTE–88 days); Marilyn Brink–School Counselor–Jefferson & South Beaver Dam Elementary Schools; Jenna Kvalheim–School Counselor–Wilson, Lincoln, & Trenton Elementary Schools; Terry Kieffer–Physical Education Teacher–Washington Elementary School (LTE–29 days); Tiffany Walsh–5<sup>th</sup> Grade Teacher – Jefferson Elementary School (LTE–64 days); Bob McDonald–High School Teacher–DSL (LTE–86 days); and Katie Marquardt–Lincoln Elementary School–Food Service Worker.

The motion was adopted by the following vote: Ayes – Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Darst, and Hill. No-None.

Hill moved, Spielman seconded, to approve the following final notice of non-renewals-LTEs: Mallory Lindert–Physical Education Teacher–High School (LTE–189 days); Leon Schmidt–8<sup>th</sup> Grade Math Teacher –Middle School (LTE– 89 days); Peter Checki–Math Teacher–High School (LTE–47 days); Donna Hoffmayer–4<sup>th</sup> Grade Teacher–Prairie View Elementary School (LTE–64 days); Lynn Sharkey–Speech Teacher–Prairie View Elementary School (LTE–27 days); Sue Shore–FACE Teacher–High School (LTE–189 days); Nicole Smith–Special Education Teacher–Lincoln Elementary School (LTE-189 days); Shelly Ehlenbeck–4<sup>th</sup> Grade Teacher–South Beaver Dam Elementary School (LTE–30 days); Shelly Ehlenbeck–1<sup>st</sup> Grade Teacher–Lincoln Elementary School (LTE–53 days); Kathleen Whittington–Math Teacher-High School (40% FTE, LTE-33 days); Melody Scott–3<sup>rd</sup> Grade Teacher–Wilson Elementary School (LTE–61 days); Melissa Schultz–6<sup>th</sup> Grade Science Teacher–Middle School (LTE-65 days); Gina Zuehlke–4 yr. Old Kindergarten Teacher–Prairie View Elementary School (LTE–54 days); Rebekah Tajnai–Special Education Teacher–High School (LTE-93 days); Mary Sydney Neuman–Special Education Teacher-High School (LTE-93 days); George Scott–6<sup>th</sup> Grade Math Teacher-Middle School (LTE-56 days); Terry Kieffer–Physical Education Teacher–Washington Elementary School (LTE–29 days); Tiffany Wals–5<sup>th</sup> Grade Teacher–Jefferson Elementary School (LTE–64 days); Sam Thornton–2<sup>nd</sup> Grade Teacher–Washington Elementary School (LTE–88 days); and Bob McDonald–High School Teacher–DSL (LTE–86 days).

The motion was adopted by unanimous vote.

Darst moved, Hill seconded, to approve the renewal of teacher contracts for 2012-13 as per statutory requirement.

The motion was adopted by the following vote: Ayes – Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Darst, Hill, and Jorgensen. No-None.

Beal-Loeck moved, Hill seconded, to approve the payment of financial claims (Voucher #30, #31, #32, #33 and #34) for District Credit Card, Net Payroll, Payroll Related Voucher, Payroll Taxes, WI Retirement (Admin), WI Retirement, Trust Advantage, BDEA, and District Insurance for a total of \$3,614,520.36 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Ayes – Prieve, Spielman, Tyjeski, Beal-Loeck, Darst, Hill, Jorgensen, and Panzer. No-None.

Tyjeski moved, Hill seconded, the board move into closed session in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discuss the retirement of a teacher and to discuss a specific issue relating to a student. The meeting will reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: Ayes – Spielman, Tyjeski, Beal-Loeck, Darst, Hill, Jorgensen, Panzer, and Prieve. Nays - None.

During closed session, the retirement requests from two teachers and a specific issue related to a student were discussed. No action was taken.

Prieve moved, Darst seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Tyjeski moved, Darst seconded, to approve the retirement requests from Lori Brereton (Retirement effective end of the 2011-12 school year) and Rose Paetzke (Retirement effective 8/21/12) as presented.

The motion was adopted by unanimous vote.

Panzer moved, Beal-Loeck seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 8:19 p.m.

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*Marge Jorgensen, President*

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*Joanne Tyjeski, Clerk*